

JOSE MARIA COLLEGE

Philippine-Japan Friendship Highway
Catipitan, Davao City

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Major: Human Resource Management and Development

Effective SY 2020-2021

CHED Memo No. 17 Series 2017

FIRST YEAR

1st Semester		Description	Units		
Code	Pre-req		Lec	Lab	Total
___ GE 1			Understanding the Self	3	0
___ GE 2		Mathematics in the Modern World	3	0	3
___ CMBE 1		Operations Management/TQM	3	0	3
___ CMBE 2		Introductory Accounting for Non-Accountancy Students	2	1	3
___ PE 1		Physical Education 1	2	0	2
___ NSTP 1		Civic Welfare Training Services 1	3	0	3
___ SF 1		Student Formation 1	0	1	1
Total			18		

2nd Semester		Description	Units		
Code	Pre-req		Lec	Lab	Total
___ GE 4			Readings in Philippine History	3	0
___ GE 10		Environmental Science	3	0	3
___ IGE 9		Life & Works of Rizal	3	0	3
___ CMBE 3		Accounting for Sole Proprietorship	2	1	3
___ PE 2		Physical Education 2	2	0	2
___ NSTP 2	NSTP 1	Civic Welfare Training Services 2	3	0	3
___ SF 2	SF 1	Personality Development	0	1	1
Total			18		

SUMMER 1st Year

Summer		Description	Units		
Code	Pre-req		Lec	Lab	Total
___ GE 11			The Entrepreneurial Mind	3	0
___ GE 3		Purposive Communication	3	0	3
Total			6		

SECOND YEAR

1st Semester		Description	Units		
Code	Pre-req		Lec	Lab	Total
___ GE 5			The Contemporary World	3	0
___ GE 7		Science, Technology and Society	3	0	3
___ BAC 1		Basic Microeconomics	3	0	3
___ CMBE 4	CMBE 3	Basic Corporation Accounting	0	3	3
___ IGE 1	GE 3	Technical Report Writing and Business Correspondence	3	0	3
___ PE 3	PE 2	Physical Education 3	2	0	2
___ SF 3	SF 2	Essential Study Skills	0	1	1
Total			18		

2nd Semester		Description	Units		
Code	Pre-req		Lec	Lab	Total
___ CMBE 5	CMBE 4		Preparation of Basic Financial Statements	3	0
___ GE 12		Great Books	3	0	3
___ BAC 3		Obligations and Contracts	3	0	3
___ BAC 4	GE 8	Good Governance and Social Responsibility	3	0	3
___ BAC 2	BAC 1	Income Tax	3	0	3
___ PE 4		Physical Education 4	2	0	2
___ SF 4	SF 3	Stress Management	0	1	1
Total			18		

SUMMER 2nd Year

Summer			Units	
Code	Pre-req	Description	Lec	Lab
GE 6		Art Appreciation	3	0
GE 8		Ethics	3	0
			0	0
Total			6	0

THIRD YEAR

1st Semester			Units		
Code	Pre-req	Description	Lec	Lab	Total
PHR 1	IGE 2	Administrative and Office Management	3	0	3
PHR 2	IGE 2	Recruitment and Selection	3	0	3
PHR 3	IGE 2	Training and Development	3	0	3
PHR 4	IGE 2	Compensation Administration	3	0	3
BAC 5	GE 8	Human Resource Management	3	0	3
BAC 6	IGE 1	Methods of Business Research	3	0	3
SF 5	SF 4	Elements of Self Management	0	1	1
Total			19	0	19

2nd Semester			Units		
Code	Pre-req	Description	Lec	Lab	Total
PHR 5	BAC 3	Labor Laws and Legislation	3	0	3
PHR 6	BAC 4	Labor Relations and Negotiations	3	0	3
BAC 7	BAC 4	International Business and Trade	3	0	3
PHR 7	PHR 1	Organizational Development	3	0	3
EBM 1	CMBE 6	Personal Finance	3	0	3
CMBE 7	CMBE 6	Strategic Management	3	0	3
SF 6	SF 5	Career Planning and Selection	0	1	1
Total			19	0	19

FOURTH YEAR

1st Semester			Units		
Code	Pre-req	Description	Lec	Lab	Total
BAC 8	BAC 7	Feasibility Study	3	0	3
EBM 3	PHR 7	Marketing Management	3	0	3
EBM 2	EBM 1	Entrepreneurial Management	3	0	3
PHR 8	BAC 3	Special Topics in Human Resource Management	3	0	3
EBM 4	EBM 1	Project (Special Topics in Business)Management	3	0	3
Total			15	0	15

2nd Semester			Units		
Code	Pre-req	Description	Lec	Lab	Total
		Completion of all PFM and EBM Courses			
BMI		Internship	0	6	6
Total			6	0	6

MELCHOR Q. BOMBEO, CPA,DM
Dean, College of Business Education

CATHERINE G. SUAZO, LPT,EdD
VP for Academic Affairs

Atty. PEARL ANGELI Q. CANADA, REB
School Administrator